



# THE LEARNING VILLAGE FINANCIAL AGREEMENT

DATE OF ADMISSION: \_\_\_\_\_

DATE OF WITHDRAWAL: \_\_\_\_\_

CLASSROOM: \_\_\_\_\_

CHILD'S NAME: \_\_\_\_\_ BIRTHDATE \_\_\_\_\_ DATE \_\_\_\_\_

PARENT'S NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

As a parent or guardian, I certify that the above-named child is free of communicable disease and otherwise physically and emotionally healthy to attend a childcare center with exceptions as listed on the medical report. Furthermore, I authorize and assume financial responsibility for any PA licensed medical doctor to administer emergency medical treatment as required. I agree to have my child examined for any communicable disease and complete state health forms within 30 days of enrollment and update these records as required.

Child named above will attend M T W R F with hours of attendance from \_\_\_\_\_ to \_\_\_\_\_. I agree to pay an initial registration fee of \$500.00 at the time of enrollment. This fee holds your child's spot for up to one year. Changes in enrollment dates or prolonging enrollment will require an additional registration fee. Upon enrollment, you will receive a \$400 credit toward your first week's tuition. Please note the \$500 registration fee is non-refundable if you choose not to enroll with us.

I agree to pay tuition each week in the amount of \$\_\_\_\_\_. The child is eligible for  10% Oldest Sibling Discount or  10% Military Discount. The weekly fee is to be paid on Friday for the following week. I understand that there is a \$25.00 late fee and a \$45.00 fee for any check returned for insufficient funds. Payments not received by the Friday prior to service may be subject to termination. I understand that TLV closes at 5:30 PM. All parents and children must be out of the building by 5:30 pm. Anyone in the building after 5:30 PM will be charged an additional \$25 for every 5 minutes they are in the building after 5:30. I understand that I should be at the center by 5:20 pm and leave enough time for me and my child to leave the building by 5:30. All drop offs after 9am without a doctor's note will incur a \$25 fee for the day. Regardless of prior notice or doctor's note we will not accept children dropped off after 11am.

I understand that tuition will increase each year by at least 3%.

I also understand that breakfast, morning snack, and afternoon snack are served daily to children aged 1 and up. Diapers, pull-ups, and wipes are included in tuition for children up to age 3. Lunches must be supplied by me for my child. I will also supply a change of clothes, labeled with my child's name, and a blanket and pillow for naptime. For infants, I agree to supply formula/breastmilk, food, cereal, etc. for my child.

PERSON(S) DESIGNATED BY PARENT TO WHOM CHILD MAY BE RELEASED: \_\_\_\_\_

In the event that I intend to withdraw my child from attendance, I agree to give two weeks written notice to the Center.

I acknowledge that the information for registration is correct to the best of my knowledge and will notify The Learning Village of any changes. I have received complete written program information at the time of enrollment. I agree to update the emergency contact / parental consent form whenever changes occur or every 6 months at a minimum.

\_\_\_\_\_  
The Learning Village Date Parent/Guardian Signature Date  
Center Copy – Original given to parent.